ELSC Financial Support for Students’ Travel Abroad

In the spirit of encouraging and promoting academic excellence, the Edmond and Lily Safra Center for Brain Sciences supports ELSC students’ participation in courses, workshops and conferences abroad where they present a lecture or a poster.

The Center provides students with travel grants which cover partial travel expenses.

**Grant Terms:**

- Must be a student or post-doctoral interns working in a lab of an ELSC member.
- All students of the ELSC International PhD program.
- Participation in a course/workshop must be relevant to the student's field of studies; participation in a conference must require the student to present his/her work – either as a lecture or as a poster.
- Matching financial support has to be provided by his/her advisor/host, department or University.

**Amount of Grant:**

The grant will vary between $500 - $1000 depending on the conference location.

**Submission Dates:**

- Candidates may apply only once a year during the academic year
- Submission has to be made at least three weeks prior to the travel date.
Requests will be reviewed by a committee, headed by the Director of the Center, throughout the year. The approved requests are sent for an additional confirmation required by the head of the administration department.

**Procedure:**

1) Please send the following documents as PDF files to: shir.vaknin@elsc.huji.ac.il

2) <shir.vaknin@elsc.huji.ac.il>

   ✓ Application form (Appendix A)
   ✓ A letter of recommendation by either the PhD advisor or the Post-doctoral host with the student's academic achievements, as well as the importance of his/her participation in the specific course/workshop/conference
   ✓ HUJI application form (Appendix B). Please fill in sections 1,2,4 only
   ✓ Conference registration and payment confirmations
   ✓ Abstract of the work that will be presented

2) **Once the grant is approved it can be paid in one of the following ways:**

   a) Directly to the travel agency for purchasing the ticket, as long as the ticket has been ordered by either “Ophir Tours” or “Dizenhous”. (not on the internet)

   b) As reimbursement: per diem or alternatively, as reimbursement of accommodation or registration fees – as long as original invoices and receipts will be submitted.

*Appendix C* has to be submitted to the ELSC office in addition to the original boarding passes no later than 2 weeks following return to Israel.