



## **ELSC Financial Support for Students' Travel Abroad**

In the spirit of encouraging and promoting academic excellence, the Edmond and Lily Safra Center for Brain Sciences supports ELSC students' participation in courses, workshops and conferences abroad where they present a lecture or a poster.

The Center provides students with travel grants which cover partial travel expenses.

### **Grant Terms:**

- ✓ Must be a student or post-doctoral interns working in a lab of an ELSC member.
- ✓ All students of the ELSC International PhD program.
- ✓ Participation in a course/workshop must be relevant to the student's field of studies; participation in a conference must require the student to present his/her work – either as a lecture or as a poster.
- ✓ Matching financial support has to be provided by his/her advisor/host, department or University.

### **Amount of Grant:**

The grant will vary between \$500 - \$1000 depending on the conference location.

### **Submission Dates:**

- ✓ Candidates may apply only once a year during the academic year
- ✓ Submission has to be made at least three weeks prior to the travel date.



- ✓ Requests will be reviewed by a committee, headed by the Director of the Center, throughout the year. The approved requests are sent for an additional confirmation required by the head of the administration department.

### **Procedure:**

- 1) Please send the following documents as PDF files to: [shir.vaknin@elsc.huji.ac.il](mailto:shir.vaknin@elsc.huji.ac.il)
- 2) <[shir.vaknin@elsc.huji.ac.il](mailto:shir.vaknin@elsc.huji.ac.il)>
  - ✓ Application form (Appendix A)
  - ✓ A letter of recommendation by either the PhD advisor or the Post-doctoral host with the student's academic achievements, as well as the importance of his/her participation in the specific course/workshop/conference
  - ✓ HUJI application form (Appendix B). Please fill in sections 1,2,4 only
  - ✓ Conference registration and payment confirmations
  - ✓ Abstract of the work that will be presented

### **2) Once the grant is approved it can be paid in one of the following ways:**

- a) Directly to the travel agency for purchasing the ticket, as long as the ticket has been ordered by either "Ophir Tours" or "Dizenhous". (not on the internet)
- b) As reimbursement: per diem or alternatively, as reimbursement of accommodation or registration fees – as long as original invoices and receipts will be submitted.

**Appendix C** has to be submitted to the ELSC office in addition to the original boarding passes no later than 2 weeks following return to Israel.